



Dean

Contract No **ZZ/467/009/D/2020**

Gdańsk, on 18.05.2020y.

CONTRACT AWARD NOTICE

Contracting authority - Gdańsk University of Technology, Faculty of Electronics, Telecommunications and Informatics, acting pursuant to Article 4d(1)(1) of the Act of 29 January 2004 – Public Procurement Law (Journal of Laws of 2019, item 1843) informs about the intention to award a contract for the supply of diamond plates for the needs of the Faculty of Electronics, Telecommunications and Information Technology Gdansk University of Technology.

1. Procedure for awarding the contract

1. The proceedings are conducted pursuant to art. 4d paragraph point 1 of the Act of 29 January 2004 - Public Procurement Law (vol. j. Journal of Laws of 2019, item 1843).
2. The value of the contract does not exceed the equivalent of EUR 214,000.
3. This contract notice is included in the Public Information Bulletin on the entity's website: <https://dzp.pg.edu.pl>
4. The awarding entity shall award the contract in a manner ensuring transparency, equal treatment of entities interested in performance of the contract and taking into account circumstances that may affect its award.
5. The Awarding Entity reserves that this announcement is an invitation to submit offers and does not constitute an offer, and the receipt of the Contractor's offer as a result of this invitation does not mean placing an order by the Gdańsk University of Technology or the conclusion of any contract, and it is not connected with the necessity of concluding by the Employer agreement.

2. Detailed description of the subject of the contract:

1. The subject of the order is the delivery of diamond plates under the project "Nanosensory and imaging using quantum effects - synergy of glass and diamond for applications in new generation biodiagnostics" in the TEAM-NET competition, financed by the Regional Development Fund under the Intelligent Development Operational Program 2014-2020 (OP IE), Axis IV: Increasing scientific and research potential, Action 4.4: Increasing the human potential of the R&D sector, specified in Annex 1.
2. If the subject of the contract is determined by indicating objective technical quality features, any names (trademarks) provided by the contracting authority are exemplary, and their purpose is to determine the expected standard, whereby the contracting authority allows submission of equivalent offers in the scope of the prepared description of the subject orders.
3. The contractor who refers to equivalent solutions described by the contracting authority is required to demonstrate that the supplies he offers meet the requirements specified by the contracting authority.
4. CODE CPV 14521140-2 powder with precious stones.

3. Description of the method of calculating the offer price:

1. The Contractor shall specify the price for the contract in the offer form prepared using the template constituting Annex 2 to this announcement.
2. The price of the offer should be specified in the gross value in Polish zlotys with an accuracy of two decimal places.
3. The price of the offer should include all costs necessary for the correct and timely execution of the subject of the contract.

4. The price of the offer will be valid for the entire duration of the offer, it will not be negotiable and will be binding on the parties to the contract.
5. The price of the offer will not be changed during the performance of the contract and will not be subject to valorisation.
6. In the case of contractors jointly applying for the contract, settlements will be made only with the proxy.
4. Description of the offer preparation method:
 1. The offer must contain at least:
 - 1) completed bid form prepared using the template constituting Annex 2 to this announcement;
 - 2) description of the offered order (in any form);
 - 3) The term of the contract;
 - 4) power of attorney (optional, if applicable).
 2. Each contractor may submit only one offer and propose only one price.
 3. The offer must be signed by a person or persons authorized to represent the contractor in accordance with the form of representation of the contractor specified in the register or other document appropriate for the given organizational form of the contractor or by the authorized representative of the contractor.
 4. If the authorization to sign the offer does not result directly from a document confirming the legal status of the contractor, an appropriate power of attorney should be attached to the offer, specifying its scope and issued by authorized persons.
 5. Documents submitted in the form of copies should be certified as true copies by the person or persons authorized to represent the contractor in accordance with the form of representation of the contractor.
 6. The offer should be made in the Polish language, in one copy, according to the model specified by the ordering party.
 7. Offer validity period: 30 days.
5. Place and time limit for submission of bids:
 - 1) bid should be submitted **by 26.05.2020** by 10:00 a.m., in writing to the address of the Gdańsk University of Technology, Faculty of Electronics, Telecommunications and Information Technology, 80-233 Gdańsk, ul. G. Narutowicza 11/12, WETI A Building, room 116 or by e-mail to: logistyka@eti.pg.edu.pl
 - 2) contractor may request the contracting authority to explain the content of the notice by electronic means by e-mail: logistyka@eti.pg.edu.pl.
 - 3) bids sent after the deadline will not be considered.
 - 4) contractor may change or withdraw its bid before the deadline for submission of bids.
6. Criteria for the evaluation of bids
 When choosing an offer, the Employer will be guided by the following offer evaluation criterion: Price - 100%. The Employer will award the contract to the Contractor who submits an offer that meets all the conditions of the contract and offers the lowest price. In the event that two or more bids with the same price are submitted, the Employer shall call the Contractors who have submitted these bids to submit additional offers within the time limit specified by the Employer. Contractors submitting additional bids cannot offer higher prices than those offered in previously submitted bids.
7. The contracting authority reserves the right to cancel the procedure at any time without giving reasons.
8. The contracting authority will sign a contract with the selected contractor (Appendix 3).
9. Information clause on the processing of personal data and the free movement of such data.
 Pursuant to Article 13(1 and 2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L119 of 4 May 2016 page 1), hereinafter "GDPR", the contracting authority informs that:

- the administrator of your personal data is Gdańsk University of Technology ul. Narutowicza 11/12, 80-233 Gdańsk;
- the personal data protection inspector at the Gdańsk University of Technology is M.Sc. Paweł Baniel (contact): tel. +48 58 348 66 29, iod@pg.edu.pl;
- Your personal data will be processed pursuant to Article 6(1)(c) of the GDPR for the purpose of the public procurement procedure for the supply of diamond plates, No ZZ/467/009/D/2020 carried out pursuant to Article 4d(1)(1) of the Act of 29 January 2004 – Public Procurement Law (Journal of Laws of 2019, item 1843).
- the recipients of your personal data will be persons or entities to whom the documentation of proceedings based on Article 8 and Article 96 paragraph 3 of the Act of 29 January 2004 – Public Procurement Law.
- your personal data will be stored, in accordance with Article 97(1) of the PPL Act, for a period of 4 years from the date of completion of the contract award procedure, and if the duration of the contract exceeds 4 years, the storage period will cover the entire duration of the contract. Records of public procurement procedures financed from the resources coming from the European Union funds (EU) will also be kept for the period resulting from the contracts for co-financing projects financed from the resources coming from the EU.
- your obligation to provide your direct personal data is a statutory requirement under the provisions of the PPL Act relating to your participation in a public procurement procedure; the consequences of not providing certain data result from the PPL Act;
- decisions related to your personal data will not be taken automatically, applying to Article 22 of the GDPR;
- you have:
 - the right of access to your personal data pursuant to Article 15 of the GDPR;
 - the right to rectify your personal data pursuant to Article 16 of the GDPR (*the exercise of the right to rectify cannot result in a change in the outcome of a public procurement procedure or in a change in the provisions of the contract to the extent inconsistent with the PPL Act and cannot violate the integrity of the certificate and its appendices*);
 - the right to require the controller to restrict the processing of personal data pursuant to Article 18 of the GDPR, except in the cases referred to in Article 18(2) of the GDPR (*the right to restrict the processing does not apply, under the storage in question, in relation to ensuring the exercise of remedies or to protecting the rights of another natural or legal person or for important reasons of public interest of the European Union or of a Member State*);
 - the right to lodge a complaint with the President of the Personal Data Protection Office, if you believe that the processing of your personal data violates the regulations of the GDPR;
- you are not entitled to:
 - the right to erasure of personal data pursuant to Article 17(3)(b), (d) or (e) of the GDPR;
 - the right to transfer personal data as referred to in Article 20 of the GDPR;
 - the right to object to the processing of personal data pursuant to Article 21 of the GDPR, as the legal basis for the processing of your personal data is Article 6(1)(c) of the GDPR.

10. Appendices to the contract notice:

- 1) description of the subject matter of the contract;
- 2) model bid;
- 3) specimen contract.

Dean
Prof. Ph.D. (dr hab.) Eng. Jerzy Wtorek

