GDAŃSK UNIVERSITY OF TECHNOLOGY
Dean

NARODOWE CENTRUM NAUKI

Order No. **ZZ/148/009/D/2025** Gdansk, 04.11.2025 r.

Announcement about order

Ordering Party - Gdańsk University of Technology acting pursuant to Art. 11 sec. 5 point 1 of the Act of September 11, 2019. The Public Procurement Law (Journal of Laws of 2024, item 1320) informs about the intention to contract field for the supply of a photoacoustic gas analyzer for the project "Hybrid diamond electrodes supporting dark fermentation for bioelectrochemical hydrogen production (SONATA BIS-14)", financed by the National Science Centre and carried out at the Faculty of Electronics, Telecommunications and Informatics of the Gdańsk University of Technology.

1. Procedure for awarding the contract
   1) The procedure is conducted pursuant to Art. 11 sec. 5 point 1 of the Act of September 11, 2019. - Public procurement law (Journal of Laws of 2024, item 1320).
   2) This contract notice is published in the Public Information Bulletin on the website of the contracting authority: https://dzp.pg.edu.pl
   3) The awarding entity shall award the contract in a manner ensuring transparency, equal treatment of entities interested in the performance of the contract and taking into account the circumstances that may affect its award.
   4) The Ordering Party reserves that this announcement is an invitation to submit offers and does not constitute an offer, and the receipt of the contractor's offer as a result of this invitation is not tantamount to placing an order by the Gdańsk University of Technology or concluding any contract, and it does not require the contracting authority to conclude the contract.

2. Detailed description of the subject of the contract:
   1) The subject of the contract is the delivery for the supply of a photoacoustic gas analyzer for the project "Hybrid diamond electrodes supporting dark fermentation for bioelectrochemical hydrogen production (SONATA BIS-14)", financed by the National Science Centre and carried out at the Faculty of Electronics, Telecommunications and Informatics of the Gdańsk University of Technology.
   2) , specified in Annex No. 1 to this announcement.
   3) 2Maximum delivery date: up to 90 calendar days from the date of conclusion of the contract.
   4) The subject of the order includes delivery to the headquarters of the ordering party Gdańsk University of Technology, Faculty of Electronics, Telecommunications and Informatics, ul. G. Narutowicza 11/12, 80-233 Gdańsk, building WETI A (no. 41), room 116.
   5) To confirm that the offered subject of the contract meets the requirements specified in Appendix 2, the contracting authority requires that the offer be accompanied by a description of the offered subject of the contract. By this, the contracting authority understands technical and functional descriptions, brochures, catalog cards, technical

documentation, etc., provided by manufacturers and distributors, or the contractor's own descriptions and information regarding the offered device, specifying the manufacturer, model, and type. Technical specifications must be detailed and unambiguous, and must confirm all required parameters specified in the description of the subject of the contract.. The authenticity of the description must be certified by the contractor.

6) The subject of the order must be free from legal defects, third party rights, free from any damage, cannot be subject to third party rights and must come directly from the manufacturer or from official and manufacturer-authorized distribution channels.
7) In order to confirm that the offered devices meet the requirements specified by the ordering party, the ordering party may call on the contractor who submits the most advantageous offer to submit a description of the offered subject of the order, by which the ordering party understands technical and functional descriptions, brochures, catalog cards, technical documentation, etc. provided by manufacturers and distributors or own descriptions and information prepared by the contractor on the offered device with the manufacturer, model, type. Technical specifications must be detailed and unambiguous and confirm all required parameters specified in the description of the subject of the order. The ordering party allows the description to be submitted in English. The authenticity of the description must be certified by the contractor.
8) The subject of the order was specified by indicating objective technical and quality features.
9) CPV code: 38432100-3 gas analysis equipment.

3. <u>Description of the method of preparing the offer:</u>
   1) The Contractor shall specify the price for the execution of the order in the offer form prepared using the template constituting Annex No. 1 to this announcement.
   2) The offer price should be specified in gross value in Polish zlotys with accuracy to two decimal places.
   3) In the event of submitting an offer in a currency other than PLN, the offer price will be converted into PLN according to the NBP exchange rate, table A, applicable on the day designated as the deadline for submitting offers.
   4) The offer price should be calculated taking into account all price-forming elements related to the correct and timely execution of the order, which will arise in connection with the execution of the order and with the conditions and requirements set by the ordering party.
   5) The offer price will be valid for the entire period of the offer, will not be subject to negotiation and will be binding on the parties to the contract.
   6) The offer price will not be changed during the execution of the order and will not be subject to indexation.
   7) The contractor may request the ordering party to clarify the content of the announcement by e-mail: szp.weti@pg.edu.pl

4. <u>Place and deadline for submitting offers:</u>
   1) The offer should be submitted by 14.11.2025, by 10:00, in writing - in a closed and marked envelope, to the ordering party's address: Gdańsk University of Technology, Faculty of Electronics, Telecommunications and Informatics, ul. G. Narutowicza 11/12, 80-233 Gdańsk, WETI A Building, room 127, with the note: "Offer in the procedure for the delivery of a photoacoustic gas analyzer for WETI PG, ZZ/148/009/D/2025" or in electronic form - a scan of the signed offer should be attached to an e-mail sent to: szp.weti@pg.edu.pl, entering in the message body "ZZ/148/009/D/2025 - offer".

2) The offer must be signed by a person or persons authorized to represent the contractor in accordance with the form of representation of the contractor specified in the register or other document appropriate for the given organizational form of the contractor or by an authorized representative of the contractor.
3) Offers submitted after the deadline will not be considered.
4) The contractor may change or withdraw its offer before the deadline for submitting offers.
5) Each contractor may submit only one offer and propose only one price.
6) The procedure is conducted in Polish.
7) The consequences of submitting an offer not in accordance with the above description are borne by the contractor. The Ordering Party is not responsible for incorrect submission of the offer.

5. Criteria for evaluation of offers

When selecting an offer, the ordering party will be guided by the following criterion for evaluating offers: Price – 100%. The ordering party will award the order to the contractor who submits an offer that meets all the conditions of the order and offers the lowest price. In the event that two or more offers are submitted with the same price, the ordering party will call on the contractors who submitted these offers to submit additional offers within the deadline specified by the ordering party. Contractors submitting additional offers may not offer higher prices than those offered in the previously submitted offers.

6. The contracting authority reserves the right to cancel the procedure at any time and without giving reasons.

7. The Ordering Party will sign an agreement with the selected contractor, which constitutes Annex No. 3 to the notice of the contract being awarded.

8. Information clause under Art. 13 GDPR regarding the processing of personal data and the free movement of such data.
   1) Pursuant to Art. 13 sec. 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016. on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 / EC (General Data Protection Regulation) (Journal of Laws UE L 119 of 04/05/2016, p. 1), hereinafter referred to as "GDPR", the contracting authority informs that:
      a. the administrator of your personal data is the Gdańsk University of Technology with its seat in Gdańsk (80-233) at ul. G. Narutowicza 11/12;
      b. the inspector of personal data protection at the Gdańsk University of Technology is MSc. Paweł Baniel, phone no. 58 348-66-29, e-mail: iod@pg.edu.pl;
      c. Your personal data will be processed on the basis of art. 6 sec. 1 point. c GDPR for the purpose related to the public procurement procedure no. ZZ/148/009/D/2025 for the purchase the a photoacoustic gas analyzer, for the needs of the of Faculty of Electronics, Telecommunication and Informatics of the Gdańsk University of Technology, conducted pursuant to Art. 11 sec. 5 point 1 of the Public Procurement Law;
      d. the recipients of your personal data will be persons or entities to whom the documentation of the procedure will be made available pursuant to art. 18 sec. 1 of the Public Procurement Law;
      e. Your personal data will be stored in accordance with art. 78 sec. 1 and 4 of the Public Procurement Law, for a period of 4 years from the date of completion of the contract award procedure, and if the duration of the contract exceeds 4 years, the storage period covers the entire duration of the contract. Documentation of public procurement procedures financed with funds from the European Union (EU) funds

will also be kept for the period resulting from contracts for co-financing projects financed with funds from the EU;

f. the obligation to provide your personal data directly concerning you is a statutory requirement specified in the provisions of the Public Procurement Law, related to participation in the proceedings for the award of a public contract; the consequences of not providing certain data result from the PPL Act;

g. in relation to your personal data, decisions will not be made in an automated manner, in accordance with art. 22 GDPR;

h. you have:
   - based on Article. 15 GDPR, the right to access your personal data;
   - based on Article. 16 of the GDPR, the right to rectify your personal data (the exercise of the right to rectification may not result in a change in the result of the public procurement procedure or a change in the provisions of the contract to the extent inconsistent with the PPL Act and may not violate the integrity of the protocol and its annexes.);
   - based on Article. 18 GDPR, the right to request the administrator to limit the processing of personal data, subject to the cases referred to in art. 18 sec. 2 GDPR (the right to restriction of processing does not apply to storage, to provide legal remedies or to protect the rights of another natural or legal person, or for reasons of important public interest of the European Union or a Member State.);
   - the right to lodge a complaint to the President of the Personal Data Protection Office, if you feel that the processing of your personal data violates the provisions of the GDPR;

i. you are not entitled to:
   - in connection with Art. 17 sec. 3 lit. b, d or e GDPR, the right to delete personal data;
   - the right to transfer personal data referred to in art. 20 GDPR;
   - based on Article. 21 GDPR, the right to object to the processing of personal data, as the legal basis for the processing of your personal data is art. 6 sec. 1 lit. c GDPR.

2) Additionally, pursuant to Art. 19 sec. 4 of the Public Procurement Law, the Contracting Authority informs about the limitations referred to in Art. 19 paragraph 2 and 3 and art. 75 of the Public Procurement Law:
   a) if the Contractor exercises the right to obtain confirmation as to whether personal data concerning him are being processed, the Ordering Party will be entitled to request from the Contractor additional information specifying the request (e.g. the name or date of the completed procurement procedure);
   b) if the Contractor exercises the right to limit the processing of his personal data, the Ordering Party will be entitled to process these data until the end of the procedurę for contract award.

8. <u>Appendix to the Announcement about order:</u>
   1) bid form,
   2) specification,
   3) the proposed provisions of the agreement.

Dean

prof. dr hab. inż. Jacek Stefański